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3. Meetings

(1) The first meeting of the Joint Authority after the ordinary elections of Councillors each municipal year shall be the Annual Meeting of the Joint Authority and shall be held as soon as possible after the Annual Meetings of the constituent Councils and in any case not earlier than 1 March and not later than 30 June, or such other date as may be provided by law.

(2) The Joint Authority shall, between each Annual Meeting, hold at least one other meeting on such day and at such time as they may determine for:-

(a) approval and setting of the annual Levy pursuant to the Local Government Finance Act 1988 and the Transport Levying Bodies Regulations 1992; and

(b) any other matter which falls to the Joint Authority to determine.

(3) Subject to the following sub-paragraphs all other business of the Joint Authority shall so far as lawfully possible within the provisions of the Local Government Act 1972 be delegated to the ITA Executive Board pursuant to Schedule 1 of these Standing Orders.

(4) An Extraordinary Meeting of the Joint Authority:

(a) may be convened at any time by the Clerk upon the instructions of the Chair; and

(b) shall be convened by the Chair following a written request to the Chair signed by any 3 members of the Joint Authority in accordance with Schedule 12 of the Local Government Act 1972. If the Chair fails to convene such a meeting within 7 days of the request then the Clerk shall convene the meeting.

(5) Meetings of the Joint Authority shall be held at such places as the Joint Authority or, in the case of urgency, the Clerk in consultation with the Chair, may direct.

(6) All proceedings of the Joint Authority shall be open to the press and public subject to the powers and grounds of exclusion thereof under the Local Government Act 1972 and Schedule 12 thereto.

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