

# WEST YORKSHIRE PASSENGER TRANSPORT AUTHORITY

## AUDIT AND GOVERNANCE COMMITTEE

DATE: 14 DECEMBER 2007

AGENDA ITEM NO: **9B**

**SUBJECT: CHANGE MANAGEMENT TEAM - PROJECT BRIEF**

### Report of the Passenger Transport Executive

#### 1. **MATTER FOR CONSIDERATION**

- 1.1. The project brief in relation to Metro's input and response to the review of City Region Governance options.

#### 2. **INFORMATION**

- 2.1. The PTA recently agreed a review of the potential future transport governance options in light of the Local Transport Bill. The overarching governance options review will be overseen by the PTA's Audit and Governance Committee. The review will be undertaken by consultants and overseen by a Steering Group chaired by Metro's Director General.
- 2.2. It is important, however, that an internal review takes place alongside the consultancy work to ensure that Metro's views are input into the review and also to ensure that the implications for Metro of various options are clear.
- 2.3. A draft terms of reference for the internal review is attached (**Appendix 1**) for members comment and input. Although the review will be overseen by the Audit and Governance Committee, PTA members recognised the importance of all working groups inputting at relevant stages of the review. The PTA Business Improvement Group considered the project brief at its meeting of 16 October 2007.
- 2.4. It is proposed to hold a members seminar in January 2008 to consider the potential governance options and implications for Metro's structure.

#### 3. **FINANCIAL AND LEGAL IMPLICATIONS**

- 3.1. None as a direct result of this report.

#### 4. **STAFFING IMPLICATIONS**

- 4.1. None as a direct result of this report.

**5. EQUAL OPPORTUNITY IMPLICATIONS**

5.1. None as a direct result of this report.

**6. RECOMMENDATIONS**

6.1. That the terms of reference in relation to the change management team be noted.

**Director General  
West Yorkshire Passenger Transport Executive**