

WEST YORKSHIRE INTEGRATED TRANSPORT AUTHORITY

AUDIT AND GOVERNANCE COMMITTEE

DATE: 23 JUNE 2009

AGENDA ITEM NO: **9.**

SUBJECT: CONTROL ENVIRONMENT MONITORING

Report of the Clerk and Chief Financial Officer

1. MATTER FOR CONSIDERATION

1.1. The quarterly review of internal controls.

2. INFORMATION

2.1. The arrangements for internal control within the Authority are under constant review and are regularly updated. It is good practice, and a requirement of the regulations, that Members continuously monitor the arrangements and satisfy themselves that those arrangements are sufficiently robust and are operating satisfactorily.

Risk Matters (Appendix A)

2.2. The Risk register for the Authority is attached as Appendix A. This is reviewed bi-monthly by officers jointly with the Executive's Risk register.

2.3. Some minor changes have been made to the risk register following discussions at the last meeting of this Committee, including changing the colours of the risk matrix at its extremities. There are however no changes to the red risks that require specific attention, namely the governance issues which continue to be closely monitored by the Authority on an ongoing basis. At the last meeting Members expressed interest in the way in which the treasury risks were managed. A representative from Leeds Council will attend the September meeting to give a presentation on this and to answer any questions Members may have.

2.4. Members are asked to note the risk register and its contents.

Quarterly financial monitoring

2.5. Quarterly updates on capital and revenue expenditure are usually provided to this Committee but detailed reports are not normally provided at this point in the year. The final figures for both capital and revenue are included within the report seeking approval to the annual accounts. There are no significant variances to report on the 09/10 revenue figures and a detailed update will be provided to the next

meeting. Since its approval in February the capital programme has been updated to reflect the additional regional funding secured by the Authority. This is reflected in Appendix B which sets out the original £9.3m LTP for 08/09, with now an additional £1.7m for the Authority to utilise, and a further £24.272m across three years which is the amount agreed to be managed strategically by the Authority for the region.

Changes to control arrangements

- 2.6. Regular reports continue to be made to the PTE Audit Committee who monitor the actions taken to ensure procedures and processes are both in place and up to date. Similarly quarterly review meetings with officers from Leeds Council continue to take place to review actions undertaken as well as to review the cash book and determine borrowing and investment transactions for the following quarter. These reviews indicate that all such controls are operating and are up to date.

3. FINANCIAL AND LEGAL IMPLICATIONS

- 3.1. None directly arising out of this report.

4. STAFFING IMPLICATIONS

- 4.1. None directly arising out of this report.

5. EQUAL OPPORTUNITY IMPLICATIONS

- 5.1. None directly arising out of this report.

6. RECOMMENDATIONS

- 6.1. That members note the report.

Clerk and Chief Financial Officer
West Yorkshire Integrated Transport Authority