

## AGENDA ITEM NO: 16

### WEST YORKSHIRE INTEGRATED TRANSPORT AUTHORITY / DISTRICT COUNCILS

#### MEETING OF THE HIGHWAYS AND TRANSPORT PLANNING LIAISON GROUP HELD AT WELLINGTON HOUSE ON TUESDAY 8 SEPTEMBER 2009

**PRESENT:** Councillor D Robinson (Chair)

Councillors	R Downes	-	WYITA
	A Hawkesworth	-	WYITA
	T Leadley	-	WYITA
	R L'Amie	-	Bradford MC
	R Thornber	-	Calderdale MC
	D Blackburn	-	Leeds CC

Officers in Attendance:

A Rushby	-	Kirklees MC
D Hoggarth	-	Metro
S Heckley	-	Metro
R Chaplin	-	WYITA

#### 1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor M Peel (Calderdale) and Mr A Hall (Leeds CC). The Chair expressed his concern regarding the poor attendance.

#### 2. DECLARATIONS OF INTEREST

There were no personal or prejudicial interests declared by members at the meeting.

#### 3. MINUTES

Further to minute 10, Planning Update – Community Infrastructure Fund (CIF), it was noted that a briefing note had been circulated to members which outlined scheme details and costs associated with the City Region's Community Infrastructure Fund bids. Further copies were circulated at the meeting together with a briefing note on Supplementary Planning Documents (SPD).

**RESOLVED** - That the minutes of the meeting held on 3 March 2009 be approved.

#### **4. PLANNING UPDATE**

The Liaison Group considered a progress report of the Passenger Transport Executive regarding the Community Infrastructure Levy (CIL), Community Infrastructure Fund (CIF), Regional Spatial Strategy (RSS)/Integrated Regional Strategy (IRS), Regional Improvement and Efficiency Priorities (RIEP), Local Development Framework (LDF), Supplementary Planning Document (SPD), Planning Application Audit of developer contributions and the Metro Residential MetroCard Scheme.

##### **Community Infrastructure Fund (CIF)**

Members noted that two bids for CIF funding had been successful in the Yorkshire and Humber area – Pedestrian Route (Beechnut Lane to Stuart Road, Pontefract and Dearne Valley Improvement Package (Doncaster and South Yorkshire/Leeds City Region). It was not yet known if there would be further rounds of CIF funding available in the future.

##### **Regional Spatial Strategy Update**

It was reported that the functions of the Yorkshire & Humber Assembly had been handed over to the new Joint Regional Board (JRB) who would be responsible for preparing a new Integrated Regional Strategy (IRS). It was noted that membership of the JRB consisted of 8 local authority leaders and 8 Yorkshire Forward board members. Work on the RSS review would be brought within the development process for the IRS and the programme for its development would be taken to the Regional Planning Board in October 2009. This would then be scrutinised by the Government Office for Yorkshire and Humber for final approval.

##### **Regional Improvement and Efficiency Priorities (RIEP)**

The Group was advised that Metro and South Yorkshire PTE had successfully bid for £75,000 from the CLG's Regional Improvement and Efficiency Priorities (RIEP) programme. The project, which would run until April 2010, would develop approaches within the two city regions to improve links between transport and land use planning and would input into the IRS and LTP3 development. A progress report would be prepared for the next meeting.

##### **Local Development Framework (LDF) Update**

Members were updated on Metro's involvement with the development of Local Development Framework (LDF) documents across the five Districts. A schedule of anticipated LDF consultation over the next 2 months was attached at Appendix A to the submitted report. It was noted that there was slippage in some of the District programmes and Metro would contact them to request updates.

## **Supplementary Planning Documents (SPD) for Developer Contributions for Transport**

A copy of a briefing paper was circulated to members highlighting the benefits of SPD and demonstrating how it had been implemented in the Leeds district. It was suggested that the Leeds SPD could be used to assist in the development of a West Yorkshire SPD (or CIL in the future). Members commented that it was the responsibility of each individual planning authority to decide whether to develop their own SPD although the Leeds SPD could be used as an example of best practice.

## **Planning Applications Audit – Developer Contributions**

It was reported that Metro had instigated an audit of planning applications across West Yorkshire. This was aimed to provide evidence of trends across districts which would enable a better understanding on how Metro could improve its responses to achieve more positive outcomes through the planning process. Full details of the audit would be reported to the next meeting. The current preferred method of securing developer contributions was through Section 106 Agreements and Metro intended to continue to work closely with planning authorities. It was reported that there had been occasions when public transport requirements had not been put forward to Planning Committees. Members stressed the importance of Metro being involved in pre-application discussions and requested further information on specific issues.

## **Residential MetroCard Scheme**

Members were advised that a review of the Residential MetroCard (RMC) scheme had been undertaken. This had identified that although the scheme was regarded as successful, it was suffering from low take up and that the terms and conditions were not flexible enough to cater for specific requirements on a site by site basis. It also did not give the developer an incentive to promote the scheme to encourage residents to take up the offer. Metro had therefore developed a number of improvements to the scheme.

Members discussed the list of actions to be taken as a result of the review which were outlined in the submitted report and their effectiveness would be monitored over a period of 18 months. A progress report would be prepared for a future meeting.

**RESOLVED** – That the report be noted.

## **5. COMMUNITY INFRASTRUCTURE LEVY CONSULTATION**

The Liaison Group considered a report of the Passenger Transport Executive informing members of the Department for Communities and Local Government (CLG) consultation on Community Infrastructure Levy (CIL).

The CIL proposals aimed to provide local authorities with a new means of obtaining funding for infrastructure projects and the process was intended to be a fairer and more consistent means of obtaining developer funding. The consultation document was attached at Appendix A to the submitted report which highlighted some of the key features of the CIL scheme. It was anticipated that each West Yorkshire planning authority would respond individually to the consultation but it was proposed that a response also be developed by Metro on behalf of the Liaison Group. It was suggested that District officers discuss and agree a response which was required by 23 October 2009.

**RESOLVED -**

- (a) That the report be noted.
- (b) That a response to the CLG consultation be developed and, subject to discussion with each of the West Yorkshire districts, a response be made to CLG before the deadline of 23 October 2009.

**6. LOCAL TRANSPORT PLAN 3**

The Liaison Group considered a report of the Passenger Transport Executive on progress towards the preparation of the third Local Transport Plan (LTP3) for West Yorkshire.

It was reported that the Department for Transport (DfT) had published statutory guidance for the preparation of LTP3 and the key provisions of the guidance were summarised in Appendix 1 of the submitted report. The ITA was responsible for the preparation of LTP3 in partnership with the Districts and a West Yorkshire LTP team had been established. A draft LTP3 strategy plan was expected to be published by the end of August 2010 and the full LTP3 by 1 April 2011. There would be an opportunity for the Liaison Group to provide input into LTP3 and further information would be provided at the next meeting.

**RESOLVED –**

- (a) That the progress towards the preparation of the West Yorkshire LTP3 be noted.
- (b) That the next meeting of the Group includes an opportunity to discuss the development of LTP3.