

**AT A MEETING OF THE LOCAL TRANSPORT PLAN STEERING GROUP
HELD AT WELLINGTON HOUSE, LEEDS
ON MONDAY 8 DECEMBER 2008**

PRESENT: Councillor R Downes (Chair)

Councillor A Hawkesworth	-	Bradford MC
Councillor G Wainwright	-	Calderdale MC
Councillor D Hall	-	Kirklees MC
Councillor S Andrew	-	Leeds CC
Councillor D Dagger	-	Wakefield MDC
Councillor C Greaves	-	WYPTA
Councillor G Phelps	-	WYPTA
Councillor T Swift	-	WYPTA

Officers in Attendance:	J Blackburn	-	Bradford MC
	R Hadfield	-	Kirklees MC
	D Gilson	-	Leeds CC
	K Bloomfield	-	Wakefield MDC
	J English	-	Metro
	S Heckley	-	Metro
	A Chymera	-	Metro
	N Wallace	-	Metro
	R Chaplin	-	WYPTA

20. APOLOGIES

An apology for absence was received from Nigel Pickles, Calderdale MC.

21. DECLARATIONS OF INTEREST

There were no personal or prejudicial interests declared by Members at the meeting.

22. MINUTES

RESOLVED - That the minutes of the meeting held on 17 November 2008 be approved.

**23. REGIONAL SPATIAL STRATEGY – HOUSING CHALLENGE
SPATIAL OPTIONS CONSULTATION**

The Steering Group considered a report which provided an update on developments with the Regional Spatial Strategy (RSS) update.

It was reported that the Yorkshire and Humber Assembly had produced a 'Spatial Options' consultation document to build on the 'Call for Evidence' document published earlier in the year. Members were advised that the update would be centred on the 'Core Approach' of the approved Plan. The Core Approach was designed to achieve the headline outcomes and give a general direction for the Region in relation to development and this would be used as the main basis for the consultation.

Members noted the four spatial options which had been developed based on the Call for Evidence consultation and these were detailed in the submitted report. It was proposed to prepare a collective response from the LTP Partnership and the importance of joint discussions with each authority was stressed to ensure broad consistency in respect of Local Development Frameworks and regeneration activities and aspirations. Comment was made that it would be necessary to identify sites where public transport corridors could accommodate future developments as well as the expansion of current public transport corridors.

The Steering Group's comments would be included in a draft response and circulated to members for endorsement prior to its submission to the Yorkshire and Humber Assembly before the end of January 2009. The consultation responses would be considered by the Regional Planning Board who would decide whether policies in the RSS needed to be updated. The Assembly is likely to then submit the 2009 update to Government in July 2009. A period of formal public consultation would then follow leading up to an Examination in Public taking place in February 2010.

RESOLVED -

- (a) That the report be noted.
- (b) That a LTP Partnership response be prepared and circulated to members for comment prior to its submission to the Yorkshire and Humber Assembly by 30 January 2009.

24. UPDATE ON CONGESTION PERFORMANCE FUND AND PROGRESS TOWARDS CONGESTION TARGETS

The Steering Group considered a report which provided an update on issues affecting the award of the Congestion Performance Fund and progress towards the LTP target.

It had previously been reported that West Yorkshire had not met the Congestion Target trajectory that would release the full amount of Tranche 1 Congestion Performance Funding. The DfT had completed an assessment of the management of the West Yorkshire Congestion Target Delivery Plan (CTDP) and advised that West Yorkshire would qualify for 25% of the funding and a payment of £178,500 would be made to the Partnership. However the DfT had stated that there would be the opportunity before April 2009 to recoup

the remaining 75% of the allocation should the performance data for 2007/08 be on target. Proposals would be sought from the LTP partners for the allocation of the funding and approval for its use would be sought at the next meeting of the Steering Group.

It was reported that LTP partners had developed an Action Plan to ensure more effective delivery and management of congestion initiatives. The Action Plan formed part of the LTP Progress Report 2008 and a review of the CTDp would be undertaken and a progress report prepared for the next meeting.

RESOLVED - That the report be noted.

25. AUDIT COMMISSION REVIEW OF BUS SERVICES

The Steering Group considered a report on progress being made on the Audit Commission recommendations following their review of bus services, 'Increasing Bus Use in West Yorkshire through Bus Partnership'.

Members noted the Audit Commission's main conclusions from the review and the action and progress for each of the recommendations was outlined in the submitted report

It was noted that the Audit Commission had concluded that the target to increase bus patronage by 5% by 2010/11 was not on track and that delivery was not fully effective because targets, policies and risks were not shared by all partners. Members expressed their disappointment at the Audit Commission's comments regarding complex ticketing being a barrier to improving bus usage as they believed the MetroCard ticket provided a simple method for paying for travel. However it was recognised that there was some confusion regarding the use of MetroCards and operators' own brand multi-journey tickets. Comment was also made regarding the operators decision to increase fares earlier in the year due to the rising cost of fuel and the fact that they did not intend to redress this following the fall in prices (due to the 'hedging' deals put in place at higher prices). The Audit Commission's report had recommended significant investment, above the LTP funding profile, if patronage and other bus targets were to be met.

RESOLVED - That the report be noted.

26. LTP PROGRESS REPORT 2008

The Steering Group considered a report which sought endorsement for actions to address under-performance in some LTP2 targets and to sign off the LTP2 Progress Report 2008 prior to submission to the Department for Transport.

It was reported that 4 of the 17 Mandatory targets were not on track -

- M1 Accessibility to Hospitals
- M2 Punctuality
- M8 Public Transport Patronage (bus only)
- M9 Total People Killed or Seriously Injured (KSI)

Members had previously requested details of the targets including contributory factors towards their slippage and consideration was given to the list of proposed key actions for the remainder of LTP2 which were outlined in the submitted report. The Steering Group discussed the KSI target and it was suggested that a letter be sent to West Yorkshire Magistrates Service regarding the number of incidents involving uninsured drivers and the penalties imposed.

The Steering Group was also provided with details of capital expenditure against planned expenditure as set out in LTP2 for 2006/7 and 2007/8 and it was noted that negative divergences had been identified against Travel Plans, Park and Ride, Public Transport Interchanges and Bus Priority.

Members endorsed the draft Progress Report 2008, subject to further minor amendments by officers, and this would be submitted to the DfT by the deadline of 19 December 2008.

RESOLVED –

- (a) That the Steering Group agree the proposed actions contained in Section 2 of the submitted report to address under-performance in some LTP2 targets.
- (b) That, subject to further minor amendments, the LTP2 Progress Report 2008 be signed off for submission to the Department for Transport.
- (c) That a letter be sent to West Yorkshire Magistrates Service regarding the penalties imposed on uninsured drivers.

27. 2009/10 LOCAL TRANSPORT PLAN ALLOCATIONS BETWEEN WEST YORKSHIRE AUTHORITIES

The Steering Group considered a report which sought endorsement for the 2009/10 allocations for the LTP Integrated Transport (IT) Block and maintenance .

It was reported that IT block funding had been allocated to cover the last three years of LTP2 on the basis of methodology previously agreed by both the LTP Steering Group and Association of West Yorkshire Authorities (AWYA) Leaders. However Kirklees had since declared their first Air Quality Management Area (AQMA) and it had been necessary to revise the allocations to reflect the impact of the declaration. This had been done by using the agreed formula and these were detailed in Tables 1 and 2 of the submitted report.

With regard to the 2009/10 LTP Maintenance Funding, it was noted that this had been divided between the 5 highway authorities in accordance with the DfT maintenance formula which had been previously agreed by the Steering Group and District Leaders. Details of the maintenance allocation were highlighted in Table 3 of the submitted report. It was also noted that the Bradford allocation for Primary Route Structures in Table 3 had been adjusted by the Government from £1,119,000 to £899,000 to reflect increased funding in previous years.

It was noted that a report would be prepared for a future meeting of the Steering Group on the allocation of the Specific Road Safety Grant for 2009/10.

RESOLVED -

- (a) That the IT Block and Maintenance Block allocations for 2009/10 be endorsed and that approval be sought from the Association of West Yorkshire Authorities (AWYA).
- (b) That, subject to the agreement by AWYA, the Government Office for Yorkshire and Humber be advised of the 2009/10 allocations.

28. TRANSPORT GOVERNANCE REVIEW

The Steering Group considered a report following the consideration of Atkins' proposals for transport governance by AWYA and City Region Leaders and were given the opportunity to discuss the implications for the West Yorkshire Local Transport Plan (LTP).

It was reported that Atkins' proposals had been considered by the AWYA Leaders at a meeting held on 28 November 2008 and by the Leeds City Region Leaders Board at their meeting held on 1 December 2008. The Steering Group discussed the potential implications of how the various powers would be applied following a Governance Scheme.

It was noted that the PTA would change its name from early 2009 to the West Yorkshire Integrated Transport Authority (ITA) and would become responsible for the Local Transport Plan.

RESOLVED -

- (a) That the verbal updates provided from the Leaders' meetings be noted.
- (b) That the Steering Group discuss the implications for the West Yorkshire LTP process.