

WEST YORKSHIRE INTEGRATED TRANSPORT AUTHORITY

**AT A MEETING OF THE BUSINESS IMPROVEMENT GROUP
HELD AT WELLINGTON HOUSE ON
TUESDAY 16 MARCH 2010**

PRESENT: Councillor M Walker (Chair)

Councillors C Campbell, D Congreve, C Greaves and A Pinnock

25. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor R Pearson.

26. DECLARATIONS OF INTEREST

There were no personal or prejudicial interests declared by members at the meeting.

27. MINUTES

RESOLVED - That the minutes of the meeting of the Group held on 15 December 2009 be approved.

28. PROGRAMME OF EFFICIENCIES ACROSS METRO

The Group considered a report of the Passenger Transport Executive which provided an update on the steps Metro was taking to deliver additional efficiencies required in the budget for 2010-11.

Members were advised of the VFM work being undertaken to identify savings across the organisation and the areas where actions were being taken to realise efficiency savings were detailed in the submitted report. It was noted that in view of the anticipated budget pressures for future years, opportunities for further savings would continue to be investigated. It was suggested that consideration be given to further promoting and marketing Metro's tendered services to encourage greater patronage and also whether Metro's skills and services could be charged out on a fee basis to assist developers and local authorities with planning applications. Comment was also made that the Residential MetroCard scheme should be promoted more widely to encourage residents to take up the offer.

RESOLVED - That the steps being taken across Metro to realise further efficiencies be noted.

29. SMARTER WORKING PROJECT UPDATE

The Group considered a report of the Passenger Transport Executive which provided an update on the Smarter Working project.

It was reported that work would commence in August 2010 on the refurbishment required to relocate staff from Phoenix House and facilitate the smarter working proposals at Wellington House. It was expected that staff would be transferred from Phoenix House by December 2010.

It was noted that this project provided significant ongoing savings with a payback period of 1.8 years.

RESOLVED - That the report be noted.

30. METRO'S CORPORATE INDICATORS

The Group considered a report of the Passenger Transport Executive which provided an update on Metro's performance to date against the MetroPlan Corporate Indicators.

Details of indicators which displayed a red or amber status were attached at Appendix 1 to the submitted report together with a summary of those indicators which met the required targets. Members discussed Metro's current performance against key performance indicators and requested further information regarding the reasons for declining patronage in Quarter 3 Bus Patronage target for 2009/10. It was reported that the Access to Hospitals target was under review following previous feedback from members.

RESOLVED – That the report be noted.