

**AT A MEETING OF THE LOCAL TRANSPORT PLAN STEERING GROUP
HELD AT WELLINGTON HOUSE, LEEDS
ON TUESDAY 15 SEPTEMBER 2009**

PRESENT: Councillor C Greaves (Chair)

Councillor A Hawkesworth	-	Bradford MC
Councillor B Collins	-	Calderdale MC
Councillor S Andrew	-	Leeds CC
Councillor R Downes	-	WYITA
Councillor G Phelps	-	WYITA

Officers in Attendance:	J Blackburn	-	Bradford MC
	N Pickles	-	Calderdale MC
	R Hadfield	-	Kirklees MC
	R Heywood	-	Leeds CC
	K Bloomfield	-	Wakefield MDC
	D Hoggarth	-	Metro
	J English	-	Metro
	A Chymera	-	LTP3 Team
	R Chaplin	-	WYITA

9. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors T Swift (WYITA), D Dagger (Wakefield) and P McBride (Kirklees).

10. DECLARATIONS OF INTEREST

There were no personal or prejudicial interests declared by members at the meeting.

11. MINUTES

RESOLVED - That the minutes of the meeting held on 28 July 2009 be approved.

12. LOCAL TRANSPORT PLAN 3 (LTP3) GUIDANCE

The Steering Group considered a report advising members of the publication and details of the Department for Transport (DfT) final LTP3 Guidance.

The key features of the Guidance were summarised in Appendix 1 to the submitted report. It was noted that the Guidance introduced a new role for the

DfT and flexibilities that should enable the preparation of a Plan which best suited the needs of West Yorkshire. It was necessary for the LTP3 to consider how it could contribute to the delivery of 5 national transport goals as over-arching priorities and these had been defined by the DfT in “Delivering a Sustainable Transport System” (DaSTS).

The Plan should also be consistent with Sustainable Community Strategies and Local Area Agreements (LAAs). It would no longer be assessed by the DfT and any assessment would be as part of the Comprehensive Area Assessment (CAA), focussing on the contribution made to the delivery of transport related National Indicators included in LAAs.

The Government Office Yorkshire & Humber (GOYH) would meet annually with officers to discuss progress and there would be a formal meeting with senior authority officials at least every 2 years.

RESOLVED - That the publication of the Guidance for LTP3 be noted.

13. CONGESTION TARGET DELIVERY PLAN ASSESSMENT

The Steering Group considered a progress report on the self assessment and updating of the Urban Congestion Target Delivery Plan (UCTDP) to meet Department for Transport (DfT) requirements.

It was noted that the Prime Minister’s Delivery Unit undertakes delivery assessments bi-annually of progress being made towards the urban congestion Public Service Agreement (PSA) indicator. The DfT had published an “assessment tool” to help to complete the process and the WYLTP partnership had submitted to the Government Office its self-assessment, setting out progress on the key criteria and indicators identified in the tool. A copy of the submission was attached at Appendix 1 to the submitted report.

A copy of the Government Office’s assessment of progress towards the delivery of the West Yorkshire urban congestion indicator was circulated at the meeting. It was noted that this would be moderated by the DfT before their views were issued. In addition to the submitted assessment, the Government Office had also identified actions for the WYLTP partnership to undertake and these were outlined in the submitted report. The opportunity had also been taken to update the web based UCTDP document.

RESOLVED -

- (a)** That the submission of the PSA Urban Congestion Indicator – Self Assessment to DfT be noted.
- (b)** That the update of the web based Congestion Target Delivery Plan be noted.

14. CITY REGION TRANSPORT STRATEGY, FORERUNNER PROPOSITION AND DaSTS CONNECTIVITY STUDY

The Steering Group considered a report which provided an update on the development of a City Region Transport Strategy, the City Region Forerunner Proposition and a brief for the Leeds City Region DaSTS Connectivity Study.

Members had previously been given a presentation on the progress of developing the City Region Transport Strategy. They were advised that City Region partners in conjunction with consultants, Arup, had developed and confirmed the emerging spatial priorities and were refining possible interventions to take forward into a delivery action plan. Local and internal engagement had been carried out by city region authorities and, where appropriate, with Local Strategic Partnerships. This has allowed further modifications to be made in September for the Connectivity Partnership and Transport Panel. A stakeholder event would be held in September to enable wider engagement with transport users and providers, business and other city region groups.

An early draft of the Strategy had been produced by Arup and a copy of their presentation was attached at Appendix A to the submitted report. A copy of the draft Strategy had been circulated to the lead officers at each District Council and the Steering Group were invited to provide further input.

It was anticipated that the completed strategy would be presented to the City Region Leaders Board for approval at their meeting to be held on 8 October 2009. Subject to that approval, a formal launch would be made at the City Region Summit to be held in November 2009. It was suggested that a briefing be provided to all City Region MPs.

The Steering Group discussed the development of the City Region Forerunner transport proposition. A copy of the Transport Connectivity Statement of Intent was circulated at the meeting which set out the key freedoms and flexibilities that the City Region was seeking from Government. It was noted that more flexible funding arrangements to deliver the Strategy were a key component of the proposition which was currently being negotiated with Government. Further updates would be provided as negotiations continued with the DfT.

The DfT had indicated that it would fund a Leeds City Region DaSTS Connectivity Study and it was intended that this would form part of the implementation plan for the Leeds City Region Transport Strategy. A draft brief was being developed by City Region partners for discussion with the DfT and a summary was attached at Appendix B of the submitted report. Members were asked for their comments and progress would be reported to the next meeting.

RESOLVED -

- (a)** That the progress in developing the Leeds City Region Transport Strategy be noted and that the Steering Group provide further input

- (b) That the Steering Group provide input to the ongoing development of the City Region Forerunner Transport Proposition.
- (c) That the Steering Group provide input to the ongoing development of the brief for the City Region DaSTS Connectivity Study.
- (d) That a briefing be provided to City Region MPs.

15. LTP3 PRIORITIES

The Steering Group were given a presentation which set out the challenges to be faced during the preparation of LTP3.

Members discussed the West Yorkshire priorities and key current issues. It was noted that several plans and strategies would need to be linked into LTP3 and it was suggested that the Leeds City Region Transport Strategy and the agreed City Region challenges be used as a starting point. It was considered important to highlight regeneration and growth points, LAAs, bus networks, rail improvements and better strategic links, as well as local priorities.

The preferred LTP3 strategy would be developed and detailed implementation plans prepared during 2010/11. The Steering Group would oversee the process. Progress reports would be prepared for future meetings and it was proposed that a series of workshops be held as part of those meetings.

RESOLVED – That the Steering Group provide input into the ongoing development of LTP3.