

# WEST YORKSHIRE PASSENGER TRANSPORT AUTHORITY

DATE: 22 JUNE 2007

AGENDA ITEM NO: **8**

**SUBJECT: APPOINTMENTS TO COMMITTEES**

**REPORT OF THE CLERK**

## **1. MATTER FOR CONSIDERATION**

1.1 Appointments to the Authority's Committees for 2007/08.

## **2. INTRODUCTION**

2.1 Arising from the appointments made by the Constituent Councils the political balance of the Authority is:-

|                            |           |
|----------------------------|-----------|
| Labour                     | 10        |
| Conservative               | 7         |
| Liberal Democrat           | 4         |
| Morley Borough Independent | 1         |
|                            | <b>22</b> |

In accordance with the requirements of the Local Government and Housing Act 1989, regarding political balance in the representation on Committees, appointments to Committees need to have regard to the above.

Set out in Appendix A attached is the existing Committee structure together with an analysis of the political split required. It should be noted that these cannot be made precisely for each Committee and have therefore been rounded up or down to the nearest whole number. Members are asked to confirm what Committees they require for 2007/08 and to determine memberships in terms of political balance both individually and in total.

### **2.2 Audit and Governance Committee**

At a meeting of the Audit and Governance Committee, members recommended to the Authority that the Committee's Terms of Reference be amended to include the following to ensure that

continuous monitoring takes place of the capital and revenue position of the Authority.

“Receive monitoring reports on capital and revenue expenditure”.

### **2.3 Bus Working Group**

In view of the fact that there is no longer funding available, it is recommended to delete reference to “the development of bids for Urban, Rural and Kickstart Challenge Funds.”.

### **2.4 Business Improvement Group**

The terms of reference have been amended to reflect the national change of emphasis in relation to best value requirements and to strengthen the performance management monitoring and reporting arrangements.

**2.5** The Terms of Reference for all Committees and Working Groups are attached at Appendix B.

**2.6** It should be noted that although the Authority’s Standing Orders allow provision to allow substitute members at all Working Group meetings, it is not legally permissible for there to be substitute members at the full meeting of the Authority.

## **3. RECOMMENDATION**

**3.1** That the Authority approve the Terms of Reference and appointments to committees.

Clerk  
West Yorkshire Passenger Transport Authority

## APPENDIX A

| COMMITTEE   | LABOUR      | CON         | LIB DEM     | OTHER      | TOTAL     |
|---|-------------|-------------|-------------|------------|-----------|
| Appointed Members   | 1           | 1           | 1           |            | 3         |
| Audit and Governance Committee                                    | 3           | 1           | 1           | 1          | 6         |
| Bus Working Group   | 2           | 2           | 1           |            | 5         |
| Business Improvement Group  | 2           | 2           | 1           |            | 5         |
| Concessionary Fares WG  | 2           | 2           |             | 1          | 5         |
| Development and Environment Working Group                         | 2           | 2           | 1           |            | 5         |
| Education Liaison Group   | 3           | 1           |             | 1          | 5         |
| External Funding Working Group                                    | 2           | 2           | 1           |            | 5         |
| Facilities Working Group  | 2           | 1           | 1           | 1          | 5         |
| Highways & Transport Planning Liaison Group                       | 3           | 1           | 1           |            | 5         |
| Local Transport Plan Steering Group                               | 2           | 1           | 1           |            | 4         |
| Rail Working Group  | 2           | 1           | 1           |            | 4         |
| Social Services Liaison Group                                     | 2           | 2           | 1           |            | 5         |
| Staffing Working Group  | 2           | 1           | 1           |            | 4         |
| Standards Committee   | 1           | 1           | 1           |            | 3         |
| Taxi Liaison Group  | 2           | 2           |             |            | 4         |
| Tendered Services Working Group                                   | 2           | 2           | 1           |            | 5         |
| <b>Actual Totals (rounded up or down to nearest whole number)</b> | <b>35</b>   | <b>25</b>   | <b>14</b>   | <b>4</b>   | <b>78</b> |
| <b>Total seats per percentage split</b>                           | <b>35.5</b> | <b>24.8</b> | <b>14.2</b> | <b>3.5</b> | <b>78</b> |

The Members allocations shown in total reflect the percentage split of Members of the Authority.

|                | * NO OF MEMBERS | LABOUR | CON | LIB DEMS | OTHER |
|----------------|-----------------|--------|-----|----------|-------|
| Bradford PCC   | 5               | 2      | 2   | 1        |       |
| Calderdale PCC | 2               | 1      | 1   |          |       |
| Kirklees PCC   | 4               | 2      | 1   | 1        |       |
| Leeds PCC      | 8               | 3      | 2   | 2        | 1     |
| Wakefield PCC  | 3               | 2      | 1   |          |       |

\* Because all members are automatically members of their respective PCC, this section is excluded from the political balance requirements.