

West Yorkshire Integrated Transport Authority

Local Transport Plan Committee

Terms of Reference

- To oversee and guide the process of preparing and managing the development and implementation of West Yorkshire Local Transport Plans on behalf of the West Yorkshire Integrated Transport Authority in partnership with the Districts covered by the Local Transport Plan.
- To ensure that the West Yorkshire Local Transport Plan conforms to Department for Transport guidance.
- To advise the District Leaders regarding the basis on which the allocation of LTP related funding might be apportioned to partner authorities.
- To manage any delegated funds and programmes as appropriate (e.g Urban Congestion Fund, West Yorkshire Strategic Transport Programme)
- To agree, as appropriate, references to related revenue expenditure plans to be included in support of the Local Transport Plan.
- To advise on appropriate priorities relating to major schemes and large minor schemes.
- To monitor and manage the performance of the delivery of the Local Transport Plan to secure achievement of agreed targets.
- To receive reports on progress in implementing the Local Transport Plan.
- To consider the impact/influence of external factors and proposals (e.g. national, regional and sub regional strategies and policies) as well as local considerations (e.g. Local Development Frameworks, Sustainable Community Strategies, City Region Strategies) on the LTP and respond as appropriate to relevant bodies.
- To respond to consultation papers and draft guidance documents on transport issues produced by the Government and other bodies as necessary.

Reporting Procedures

The role of the Steering Group is primarily advisory, making recommendations to the West Yorkshire ITA, Association of West Yorkshire Authorities (District Leaders) or to the appropriate District Councils as necessary.