

**AT A MEETING OF THE WEST YORKSHIRE INTEGRATED TRANSPORT
AUTHORITY HELD IN WELLINGTON HOUSE ON
FRIDAY 19 MARCH 2010**

PRESENT: Councillor R Downes (Chair)

Councillors T Brice, C Campbell, A Carter, D Congreve, Y Crewe,
E Firth, C Greaves, A Hawkesworth, J Jarosz, S Khan, T Leadley,
G Lowe, M Lyons, R Pearson, A Pinnock, K Rhodes, P Wadsworth,
M Walker, A Wallace and K Watson

85. NEW MEMBER

The Authority were informed that following changes to the membership of the Authority, Councillor G Hyde (Labour) was to replace Councillor T Leadley (Morley Borough Independent).

It was also reported that, as a result of the changes, the Labour Group would be entitled to an additional member on the ITA Executive Board.

In reporting the changes, the Chair thanked Councillor Leadley on behalf of the Authority for his all his hard work during his term of office.

86. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor D Robinson.

87. DECLARATIONS OF INTEREST

There were no personal or prejudicial interests declared by members at the meeting.

**88. MINUTES OF THE MEETING OF THE AUTHORITY HELD ON
12 FEBRUARY 2010**

RESOLVED – That the minutes of the meeting of the Authority held on 12 February 2010 be approved and signed by the Chair.

**89. MINUTES OF THE MEETINGS OF THE TENDERED SERVICES WORKING
GROUPS HELD ON 4 FEBRUARY 2010 AND 3 MARCH 2010**

RESOLVED – That the minutes of the meetings of the Tendered Services Working Group held on 4 February 2010 and 3 March 2010 be noted.

90. MINUTES OF THE MEETING OF THE STAFFING WORKING GROUP HELD ON 4 FEBRUARY 2010

RESOLVED – That the minutes of the meeting of the Staffing Working Group held on 4 February 2010 be noted.

91. MINUTES OF THE MEETING OF THE LOCAL TRANSPORT PLAN STEERING GROUP HELD ON 16 FEBRUARY 2010

RESOLVED – That the minutes of the meeting of the Local Transport Plan Steering Group held on 16 February 2010 be noted.

92. MINUTES OF THE MEETING OF THE TAXI LIAISON GROUP HELD ON 1 MARCH 2010

RESOLVED – That the minutes of the meeting of the Taxi Liaison Group held on 1 March 2010 be noted.

93. MINUTES OF THE MEETING OF THE CONCESSIONARY FARES WORKING GROUP HELD ON 3 MARCH 2010

RESOLVED – That the minutes of the meeting of the Concessionary Fares Working Group held on 3 March 2010 be noted.

94. MINUTES OF THE MEETING OF THE CHILDREN & YOUNG PEOPLE LIAISON GROUP HELD ON 9 MARCH 2010

RESOLVED – That the minutes of the meeting of the Children & Young People Liaison Group held on 9 March 2010 be noted.

95. MEMBERS ALLOWANCES AND EXPENSES

The Authority considered a report of the Clerk and Chief Financial Officer on the Members' Allowances Scheme proposed for 2010/11. It was reported that under the Local Authority Members' Allowances Regulations 2003, a revised scheme was required to be approved annually before the start of the financial year.

Comment was made that Clause 11(i) of the existing scheme required that allowances should be increased from 1 April 2009 by the amount of any percentage increases, which had been approved for staff in the previous year. The nationally agreed percentage increase granted to Metro staff on 1 April 2009 was 1.5% and therefore the Basic and Special Responsibility

Allowances, including those for all Independent Members, had been increased accordingly.

The Authority were also informed that travelling and subsistence rates for staff had not yet been announced and that any changes, when received, would be notified to members and would take effect from 1 April 2010.

Members were advised that in order to reflect changes being made to the Authority's committee structure, it would be necessary to undertake a comprehensive review of the Members Allowances Scheme. The ITA's Executive Board had agreed that an independent review of the allowances scheme would be undertaken by Dr Declan Hall of the Institute of Local Government Studies. It is intended that a revised scheme would be recommended to the Authority's Annual General Meeting on 25 June.

RESOLVED -

- (a) That the Members Allowance Scheme be approved from 1 April 2010.
- (b) That the Scheme be amended from 1 April 2010 for any revised travel and subsistence expenses rates subsequently issued by the Executive and their staff.
- (c) That, in order to reflect changes being made to the Authority's committee structure, a revised Members Allowances Scheme be recommended to the Authority's Annual General Meeting on 25 June 2010.

96. CAPITAL PROGRAMME

The Authority considered a report of the Passenger Transport Executive on the release of capital expenditure with regard to schemes to be funded through the LTP3.

It was reported that an outline capital programme for 2010/11 had been agreed as part of the Authority's budget on 12 February 2010. However, previous commitments and the need to undertake substantial preparatory work on new schemes meant that the programme was very constrained and the 2010/11 capital programme would therefore be kept under review.

RESOLVED – That the release of expenditure in respect of the following schemes be approved:-

	£
2010/11 Shelter Scheme Programme	1.5m
Bus Station Cleaning Machines	25k
Yorcard	1.11m
Congestion Performance Fund	2.04m
Capital Salaries	350k

97. GOVERNANCE, URBAN CHALLENGE FUND AND FORERUNNER PILOT

The Authority considered a report of the Passenger Transport Executive on the latest developments on governance, the new Urban Challenge Fund and progress on the city region forerunner pilot programme.

Governance

The Authority were given an update on 2 ongoing work-streams with regard to:-

- Progress/development work of the ITA's New Executive Board
- Strengthened partnership arrangements for the City Region

It was reported that the new interim arrangements had now been implemented. Two meetings of the Executive Board had already been held. Further development on the interim arrangements was ongoing with a view to presenting proposals to the Authority's AGM in June.

City Region

With regard to the City Region work was currently being undertaken to explore the strengthening of powers in a new Transport Panel as a legally constituted Joint Committee. The Authority were advised that the new panel would have ITA representation and would be responsible for delivering the City Region Transport Strategy.

Urban Challenge Fund

It was reported that the DfT had produced a discussion paper on their intention to create the Urban Challenge Fund which would be replacing TIF, Sustainable Cities Fund and the Urban Congestion Fund. The paper had detailed investment in Urban Transport which would be implemented in such a way as to simultaneously easily tackle economic, health and environmental improvements.

City Region Forerunner Pilot

The Authority was given a brief summary of the following four key areas of work being carried out by Metro and its partners since being awarded City Region Pilot Status:-

- Road and rail protocols for the Strategic Network
- City Region Transport Strategy
- Long term consolidated funding streams
- Scheme appraisal

RESOLVED -

- (i) That the report be noted.

- (ii) That a response to the Urban Challenge Fund discussion paper be prepared.

98. NEW GENERATION TRANSPORT UPDATE

The Authority considered a report of the Passenger Transport Executive providing an update on progress on the development of the New Generation Transport proposals.

The Authority were advised that the DfT had now indicated that they were minded to grant programme entry.

RESOLVED -

- (i) That progress on the development of the NGT scheme be noted.
- (ii) That the development costs and funding sources, as detailed in paragraphs 2.21 and 2.23 of the submitted report, be approved.
- (iii) That a meeting be sought with Ministers to seek assurances on the future progress of the scheme.